

Spring 2009 Course Syllabus

Math 50 – Elementary Algebra

(Online – NO on-campus requirement)



Sections # 22931, 22932, 24967 (4 units)
MyMathLab ID: toner00333

Since this syllabus is our contract, I suggest you study it well and print a copy to keep by your computer. It is especially important that you print the second page which contains the schedule and grading scale.

Instructor: Stephen Toner

Web Page: <http://www.stevetoner.com>

e-mail: toners@vvc.edu (Include your name in subject line)

VVC voicemail: 245-4271 ext. 2770

Office: Bldg 30 (Liberal Arts), office "U"

Office Hours: Mon: 11:40 am - 12:00 pm

Tues & Thurs: 7:45 am – 9:40 am

Spring Calendar:

Feb. 17 Classes Begin

Apr. 13-17 Spring Break

May 8 Last day to drop with a "W" grade

May 25 Memorial Day Holiday

June 13 End of Spring semester

Textbook: *Introductory Algebra, 10/e*, by Bittinger. All students must register for this course at MyMathLab.com using the Course ID: **toner00333**. Your textbook can be purchased new from the [VVC Rams Bookstore](#) (bundled with MyMathLab **at no extra charge**). Or, if you purchase a used textbook, access to MyMathLab can be procured online at www.coursecompass.com for approx. \$57. MyMathLab is a requirement for this online course.

Course Description: This course covers signed number arithmetic, square roots, order of operations and algebraic expressions. It also covers equation solving, factoring, graphs of linear equations and solving systems of equations.

Attendance Policy: It is your responsibility to keep your enrollment status current. You risk receiving an "F" if you decide to quit without officially withdrawing. You are responsible for checking the announcement page and discussion board regularly. All online homework assignments and exams **must** be submitted on or before posted due dates (as listed below).

A Note about calculators: **Calculators are not allowed at any time in this course.** While I cannot monitor what you are doing at home, you are on your academic honor not to be using one. If it is discovered that you are using one, it will be considered academic dishonesty and will be considered grounds for failure.

My Philosophy: Online math classes tend to be more difficult than traditional math classes because of the amount of reading involved and the absence of face-to-face communication. An online math class may also require **more time expenditure** because the student needs to obtain course materials and competency from a variety of sources, i.e., a required textbook or interactive multi-media textbook, video lectures, audio glossary, various web sites, practice exams, etc..

Online courses are not for everyone. They are intended for students who are unable, for various reasons, to attend class regularly in the traditional face-to-face setting. **If you are looking for an "easy way out" of the rigor found in the traditional classroom, this online class will not likely suit you.**

Learning involves interaction. To be successful in this course, it would be wise for you to devote an abundance of hours using all of the resources available to you. Do not forget that I am one of your major resources. Many students try to make this class into an independent study course, (unsuccessfully, I might add!). **Please make every effort to watch the video lectures, as they are your primary means of instruction.**

Grading Policies: Each chapter's online homework will count as 25 points toward your overall point total. (I will drop your lowest online HW chapter score before computing your grade.)

Online homework	– 25 points per chapter for 9 chapters (lowest chapter dropped)	200 points
Chapter Exams	– 25 points per chapter for 9 chapters (lowest chapter dropped)	200 points
Online Midterm Exam 1	– covering Chapters 1-3 due 03/22/09 by 11:59 PM	300 points
Online Midterm Exam 2	– covering Chapters 4-6 due 04/26/09 by 11:59 PM	300 points
Online Final Exam	– covering Chapters 7-9.3 due 06/13/09 by 11:59 PM	300 points
Total Points Possible:		1300

Grading Scale

1144 to 1300 = A (88.00% or above)

1014 to 1143 = B (78% - 87.99%)

910 to 1013 = C (70% - 77.99%)

845 to 909 = D (65% - 69.99%) (A “D” is a useless grade, so the usual 60% cutoff is ignored.)

Below 845 = F

Notes for the Table below:

- These are the suggested dates for you to study the sections and practice the sections within the text. **Do not procrastinate. Deadlines will be strictly adhered to.**

Week 0			Course Compass website becomes available for enrollment on 2/9/09
Week 1	Feb. 17 – Feb. 21	Start Ch 1	
Week 2	Feb. 22 – Feb. 28	Finish Ch 1 Start Ch 2	All HW and Chapter Exam for chapter 1 must be submitted by 11:59 PM on Sunday March 1st.
Week 3	Mar. 1 – Mar. 7	Finish Ch 2	All HW and Chapter Exam for chapter 2 must be submitted by 11:59 PM on Sunday March 8th.
Week 4	Mar. 8 – Mar. 14	Start Ch 3	
Week 5	Mar. 15 – Mar. 21	Finish Ch 3	All HW and Chapter Exam for chapter 3 must be submitted by 11:59 PM on Sunday March 22nd.
			ONLINE MIDTERM EXAM (Ch. 1-3) to be taken between 12:01 AM on Friday March 20 th and 11:59 PM on Sunday , March 22 nd (Set 3 hours aside!)
Week 6	Mar. 22 – Mar. 28	All Ch 4	All HW and Chapter Exam for chapter 4 must be submitted by 11:59 PM on Sunday March 29th.
Week 7	Mar. 29 – April 4	Start Ch 5	
Week 8	April 5 – April 11	Start Ch 6	
	April 12 – April 18		<i>SPRING BREAK! (keep working on chapters 5 & 6 if you wish...)</i>
Week 9	April 19 – April 25	Finish Ch 5 Finish Ch 6	All HW and Chapter Exam for chapters 5 & 6 must be submitted by 11:59 PM on Sunday April 26th.
			ONLINE MIDTERM EXAM (Ch. 4-6) to be taken between 12:01 AM on Friday April 24 th and 11:59 PM on Sunday , April 26 th (Set 3.5 hours aside!)
Week 10	April 26 – May 2	Start Ch 7	* Last day to drop and still receive a “W” is May 8th
Week 11	May 3 – May 9	Finish Ch 7	All HW and Chapter Exam for chapter 7 must be submitted by 11:59 PM on Sunday May 10th.
Week 12	May 10 – May 16	Start Ch 8	
Week 13	May 17 – May 23		<i>(extra time allotted for chapter 8 since this tends to be a rough chapter)</i>
Week 14	May 24 – May 30	Finish Ch 8	All HW and Chapter Exam for chapter 8 must be submitted by 11:59 PM on Sunday May 31st.
Week 15	May 31 – June 6	Start Ch 9	
Week 16	Jun. 7 – June 13	Finish Ch 9	All HW and Chapter Exam for chapter 9 must be submitted by 11:59 PM on Saturday June 13th.
			ONLINE FINAL EXAM (Ch. 7-9.3) to be taken between 12:01 AM on Friday June 12 th and 11:59 PM on Saturday , June 13 th . (Set 3 hours aside!)

Student Code of Conduct

Selected Codes from the Student Handbook:

Any student found to have committed the following misconduct is subject to disciplinary sanctions:

- ❖ Acts of dishonesty, including, but not limited to the following: cheating, plagiarism, receiving any form of help on exams or midterms, or other forms of academic dishonesty.
- ❖ Disruption or obstruction of teaching.
- ❖ Physical abuse, verbal abuse, threats, intimidation, harassment, coercion, and/or other conduct that threatens or endangers the health and safety of any person.
- ❖ Failure to comply with directions of Victor Valley College officials (including faculty) or law enforcement officers acting in performance of their duties.
- ❖ Conduct which is disorderly lewd, indecent, or obscene or expression which interferes with the college's primary educational responsibility.

Cheating and Plagiarism Defined:

The term "cheating" includes, but is not limited to:

- ❖ Use of any unauthorized assistance in taking quizzes, tests, or examinations or
- ❖ Dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments or
- ❖ Acquisition, without permission, of tests or other academic materials belonging to a member of the VVC faculty or staff.
- ❖ It is expected that you are ALONE when taking any exams or midterms. You may NOT seek anyone's assistance during exams. There should NOT be anyone looking over your shoulder helping, prompting, or correcting you. It is assumed that you are taking ALL exams without the aid of a calculator.

The term "plagiarism" includes, but is not limited to:

- ❖ The use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment.
- ❖ It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

(Please see the VVC Student Handbook for other elements of the Student Code of Conduct.)

Course and College Sanctions for Cheating and/or Plagiarism:

While students may work together on the researching of any assignment, it is expected that each of their writing assignments reflect substantial individual effort. Any student who commits plagiarism or is found to have **cheated on a scheduled exam** is subject to a zero score for that specific exam and **a term grade of "F" for this course**. Students should be aware that cases of cheating and/or plagiarism will be forwarded to the appropriate college administrator promptly. The college administration has a range of sanctions that may be imposed including, but not limited to, academic suspension or expulsion from the college.

Miscellaneous Items:

- ❖ In accordance with college policy, only students who are registered for this course are allowed to be present in the classroom during testing sessions. Unregistered friends, family members, or others cannot legally attend.
 - ❖ **Withdrawal from this course is the solely the responsibility of the student. If you fail to withdraw from the class without contacting Mr. Toner, you run the risk of receiving an "F" on your transcript.**
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- ❖ If you have a learning disability or physical need that requires special accommodation, please advise me **prior to 02-23-09** (the start of the second week of class).
- ❖ Students are encouraged to read the Victor Valley College Catalog for additional information on college policies, student rights, and student responsibilities.

Statement of Access: Students with special needs are encouraged to meet with instructors to discuss the opportunity for academic accommodation and be referred to disabled student program and services per Administrative Procedure (AP 3440)
