Summer 2007 Course Syllabus
Math 10 – Basic Math Skills (Online)

Sections # 15083, 15085, 15087 (3 units)
<u>**MyMathLab ID:**</u> **toner86609**

Since this syllabus is our contract, I suggest you study it well and print a copy to keep by your computer.

Instructor: Stephen Toner

Web Page: http://www.stevetoner.com
e-mail: toners@vvc.edu –**Please write your** <u>**name**</u> **and** <u>**Math 10 online**</u> **in the subject line.**
VVC voicemail: 245-4271 ext. 2770 (During summer session the phone is not a good method for contacting me.)

Summer Calendar:	June 18	Classes Begin
	July 13	Last day to drop and receive a "W" grade
	July 28	Last Day of Class

Textbook: *Basic Mathematics, 10/e,* by Bittinger. All students must register for this course at MyMathLab.com using the Course ID: toner86609. Your textbook can be purchased new from the VVC Rams Bookstore (bundled with MyMathLab **at no extra charge**). Or, if you purchase a used textbook, access to MyMathLab can be procured online at www.mymathlab.com for approximately $50. MyMathLab is a requirement for this online course.

Course Description: This course covers the basic operations applied to whole numbers, fractions (including mixed numbers) and decimals. Prime factorization, least common multiple, ratio and proportion, similar triangles, averages; graphs and tables, square roots, the Pythagorean theorem, measurement, operations on signed-numbers and solutions of simple linear equations are also covered.

Attendance Policy: It is <u>your</u> responsibility to keep your enrollment status current. You risk receiving an "F" if you decide to quit without officially withdrawing. You are responsible for checking the announcement page and discussion board regularly. All online homework assignments and exams **must** be submitted on or before posted due dates (as listed below).

A Note about calculators: Calculators are not allowed at any time in this course. While I cannot monitor what you are doing at home, you are on your academic honor not to be using one. If it is discovered that you are using one, it will be considered academic dishonesty and will be considered grounds for failure.

My Philosophy: Online math classes tend to be more difficult than traditional math classes because of the amount of reading involved and the absence of face-to face communication. An online math class may also require more time expenditure because the student needs to obtain course materials and competency from a variety of sources, i.e., a required textbook or interactive multi-media textbook, video lectures, audio glossary, various web sites, practice exams, etc..

Online courses are not for everyone. They are intended for students who are unable, for various reasons, to attend class regularly in the traditional face-to-face setting. <mark>If you are looking for an "easy way out" of the rigor found in the traditional classroom, this online class will not likely suit you.</mark>

Learning involves interaction. To be successful in this course, it would be wise for you to devote an abundance of hours using all of the resources available to you. Do not forget that I am one of your major resources. Many students try to make this class into an independent study course, (unsuccessfully, I might add!). **Please make every effort to watch the video lectures, as they are your primary means of instruction.**

Grading Policies: **E**ach chapter's online homework will count as 50 points toward your overall point total. (I will drop your lowest online HW chapter score before computing your grade.) To earn full participation points you need to log in to the website and do **some** HW at least 5 days each week (I can check your activity via my control panel.)

<mark>Online homework</mark> – 24 points per chapter for 11 chapters (lowest score dropped)		240 points
<mark>Participation</mark> – 10 points per week		60 points
<mark>Online Midterm Exam</mark> – covering Chapters 1-5	due 07/07/07 by 11:59 PM	300 points
<mark>Online Final Exam</mark> – covering Chapters 6-11.3	due 07/28/07 by 11:59 PM	300 points

Grading Scale   **Total Points Possible: 900**
792 to 900 = A   (88.00% or above)
702 to 791 = B   (78% - 79.99%)
630 to 701 = C   (70% - 77.99%)
540 to 629 = D   (60% - 69.99%)
Below 540 = F

Notes for the Table below:
- These are the suggested dates for you to study the sections and practice the sections within the text. **Do not procrastinate. Deadlines will be strictly adhered to.**

Week 1	June 18 – June 23	Chapters 1 – 2	All HW for chapter 1 must be submitted by 11:59 PM on Saturday June 23rd.
Week 2	June 24 – June 30	Chapters 3 – 4	All HW for chapters 2-4 must be submitted by 11:59 PM on Saturday June 30th.
Week 3	July 1 – July 7	Chapter 5	All HW for chapter 5 must be submitted by <mark>3:59 PM</mark> on Friday July 6th.
	5 PM July 6th until 2 PM on July 8th	Prepare for midterm	The MyMathLab and MathXL website will be down. I will assign you a "practice" midterm for you to print out and study over this weekend.
			ONLINE MIDETERM EXAM (Ch. 1-5) to be taken between 3 PM on Sunday, July 8th and 3 PM on Monday, July 9th. (Set 3 hours aside!)
Week 4	July 8 – July 14	Chapters 6 – 7	All HW for chapters 6-7 must be submitted by 11:59 PM on Saturday July 14th.
Week 5	July 15 – July 21	Chapters 8 – 9	All HW for chapters 2-4 must be submitted by 11:59 PM on Saturday July 21st.
Week 6	July 22 – July 28	Chapters 10 – 11.3	All HW for chapters 2-4 must be submitted by 11:59 PM on Saturday July28th.
			ONLINE FINAL EXAM (Ch. 6-11.3) to be taken between 12:01 AM and 11:59 PM on Sunday, July 29th. (Set 3 hours aside!)

Student Code of Conduct

Selected Codes from the Student Handbook:

Any student found to have committed the following misconduct is subject to disciplinary sanctions:

- ❖ Acts of dishonesty, including, but not limited to the following: cheating, plagiarism, or other forms of academic dishonesty.
- ❖ Disruption or obstruction of teaching.
- ❖ Physical abuse, verbal abuse, threats, intimidation, harassment, coercion, and/or other conduct that threatens or endangers the health and safety of any person.
- ❖ Failure to comply with directions of Victor Valley College officials (including faculty) or law enforcement officers acting in performance of their duties.
- ❖ Conduct which is disorderly lewd, indecent, or obscene or expression which interferes with the college's primary educational responsibility.

Cheating and Plagiarism Defined:

The term "cheating" includes, but is not limited to:

- ❖ Use of any unauthorized assistance in taking quizzes, tests, or examinations or

- ❖ Dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments or

- ❖ Acquisition, without permission, of tests or other academic materials belonging to a member of the VVC faculty or staff.

The term "plagiarism" includes, but is not limited to:

- ❖ The use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment.

- ❖ It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

    (Please see the VVC Student Handbook for other elements of the Student Code of Conduct.)

Course and College Sanctions for Cheating and/or Plagiarism:

While students may work together on the researching of any assignment, it is expected that each of their writing assignments reflect substantial individual effort. Any student who commits plagiarism or is found to have cheated on a scheduled exam is subject to a zero score for that specific exam and a term grade of "F" for this course. Students should be aware that cases of cheating and/or plagiarism will be forwarded to the appropriate college administrator promptly. The college administration has a range of sanctions that may be imposed including, but not limited to, academic suspension or expulsion from the college.

Miscellaneous Items:

- ❖ In accordance with college policy, only students who are registered for this course are allowed to be present in the classroom during testing sessions. Unregistered friends, family members, or others cannot legally attend.
- ❖ Withdrawal from this course is the solely the responsibility of the student.
- ❖ If you have a learning disability or physical need that requires special accommodation, please advise me prior to 06-25-07 (the start of the second week of class).
- ❖ Students are encouraged to read the Victor Valley College Catalog for additional information on college policies, student rights, and student responsibilities.

Student Time Commitment: As per the summer 2007 schedule of classes,
"The hours/week arranged listed for online classes must be fulfilled through an arrangement established between the instructor and the student. They do not represent an increase in the total number of hours for an online class. Hours/week arranged do not have to be fulfilled by in-person class attendance. Consult with your instructor for information about fulfilling the hours/week arranged requirement."

Here is how we will "meet" the 9.0 hours per week criterion:
 In our class, there will be several forms of online instruction. Each section of the text has an online video lecture which lasts an average of 15 minutes. Each section of the online multimedia textbook contains "extras" such as "You Try It", "Explore", and "Video," segments; you are expected to spend at least 15 minutes in each. (This is roughly 30 minutes per section of the text, of which there are 65 that you will cover this winter session. This amounts to 32.5 hours, if you are counting!)
In this class, you are also expected to do online homework for all 65 sections as well as chapter reviews. At 20 minutes each, this amounts to 25 hours of homework (minimum).
You are also expected to communicate with your instructor and fellow classmates via our Discussion Board for about 30 minutes per week (for a total of 3 hours during the 6-week session.)
For those adding these hours, there is a minimum of 60.5 hours of scheduled time for learning, or an average of 10.083 hours per week.